



SHIPPENSBURG COMMUNITY PARKS AND RECREATION AUTHORITY

Minutes of the Regular Board Meeting

Southampton Township Building

July 7, 2016 6:00 PM

Board Members Present

Gerilee Davis – Chairman

Edward Barrett – Vice Chairman

Derek Bostick – Treasurer/Information Officer

Maria Misner – Secretary

Others Present

Tyler Fairchild – Parks and Recreation Director

Sam Wiser Esq. – Parks and Recreation Attorney

Visitors Present

Tim Hawkins – Shippensburg Soccer Club

Chairman Gerilee Davis called the meeting of July 7, 2016 to order at 6:00pm and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

DIRECTOR'S REPORT

Director - Tyler Fairchild reviewed his Director's Report summarizing activities from June and outlook for July including:

June

- One of the softball teams made the playoffs, placing third.
- One baseball teams is still playing.
- T-ball had a great season. There were six teams. On Saturday June 18th, there was an end of season player parade that ended with a pool party.
- Pool - attendance for June has fluctuated with temperatures. People like the atmosphere and there are many more memberships than the previous year. The main pump propeller and a chemical sensor broke that both needed replaced.

- The Drew Michael Taylor event was a success. They will be back next year.

July

- July is football and cheerleading, which is labor intensive on Tyler's behalf.
- Summer playground's big day is kiddie day at the fair.
- Tyler will be meeting with CV Hitmen.
- Tyler met with a representative from the school to work on the fall season.
- He will be meeting with other organizations in town to discuss field usage.

COMMITTEE REPORTS

Pool- Derek Bostick reported that much of the pool expenses have slowed down. He will turn some of the receipts into the borough to be reimbursed.

Tyler added that Comcast gave him an install date of July 19th. By the beginning of August the Internet should be up and running.

Finance - Derek gave a financial report indicating things are going well. He received a check from DCNR.

MOTION: Ed Barrett moved to approve Derek keeping an appropriate operational balance in the checking account, the rest to be in savings. Gerilee Davis seconded the motion, which passed unanimously.

Derek gave a new report of profit and loss by class to see how each activity is doing.

Facilities

Eagle Scout Project – Tyler reported that he is coordinating with the Eagle Scouts to repair some of Dykeman Pond Bridges. If this would fall through, then some money would have to be put towards fixing the bridges.

Tyler is trying to get together with New Life Paint to discuss the paint in the stadium.

Programs

Mr. Tim Hawkins, President of the Shippensburg Soccer Club was present. He had requested use of the Pizza Hut soccer field. The previous week AYSO Soccer requested multiple sizes of field space to use. No one was present to represent AYSO .

Maria Misner stated that Southampton Township had almost 17 acres of flat land that was donated by CVRDC for recreational purposes. To date no one has expressed interest in this field, so it is being leased for agricultural purposes.

Mr. Tim Hawkins stated that he is very interested in pursuing the development of this land for soccer and has access to grant money and volunteers to contribute to develop this land into soccer fields.

Mr. Hawkins would like to see the two soccer leagues merge into one; however, he currently has seven teams that could use the Pizza Hut field.

Tyler stated that he is looking to partner so that it is Shippensburg Parks and Rec. AND Shippensburg Soccer Club.

Mr. Hawkins said he is agreement with that vision.

There was extensive discussion regarding the use of the soccer fields.

Gerilee Davis stated that Mr. Hawkins was present to represent his club and it sounds like a good organization that SCPRA could partner with. AYSO did not show up, so they can't answer questions nor can SCPRA accommodate what they are asking for because it would require cutting ties with Extreme.

Derek Bostick stated that he doesn't want to make money off of the club but he is concerned with covering the cost for turf management.

Due to league schedule deadlines occurring the following week Mr. Hawkins needed an answer soon.

MOTION: Ed Barrett moved to authorize an agreement with Shippensburg Soccer Club for the use of the Pizza Hut field upon terms and conditions that are acceptable to the facilities committee. Derek Bostick seconded the motion, which passed unanimously.

Facilities Feedback from Sue Landes – Gerilee stated that Tyler and Sue Landes went over Park & Rec facilities in April. Sue said she took good notes and will give feedback after her vacation.

PROGRAMS

Knockerball – Also known as Bubbleball. This is a game where you get into an inflatable bubble and play soccer. There was discussion regarding investing in the equipment and have either a park-sponsored league or rent out the Knockerballs for picnics, youth groups, college students. The average cost to rent Knockerball in the

U.S. is \$300 per hour. The Chinese Bubbleball version is cheaper to purchase than the official American Knockerball.

There was extensive discussion on possibilities, pros and cons. Currently there is no one in the area offering Knockerball from Carlisle to Maryland.

MOTION: Ed moved to purchase twelve Knockerballs for \$3,588. Gerilee seconded the motion which passed unanimously.

CFA Uniforms

Tyler informed the board that CFA football players and cheerleaders need uniforms. Those involved are confident that they can raise the funds to cover the cost of the uniforms. Would park and rec. cover the up front cost to purchase?

There was discussion regarding the cost of the uniforms and what was necessary. The board felt \$4,000 was excessive for 27 cheerleaders age 4-12. Tyler will discuss the uniforms with the woman who is heading up the program for a breakdown.

There will be an equipment agreement that the parents must sign stating they will care for the uniform.

MOTION: Maria Misner moved to approve fronting up to \$10,000 for the football and cheerleading uniforms. Derek seconded the motion which passed unanimously.

PERSONNEL

Tyler stated that he hired Staci Wickard for the summer part-time position. She is aware that the position ends September 1st and it will be re-evaluated at that time and it could become a year-round position. She is interested if that happens. She has completed a Quickbooks course and does bookkeeping for a church and her brother's flower shop. She will begin on Monday.

Ed recommended setting firm office hours. She will be working 20-30 hours until September 1st.

COMPREHENSIVE PLAN

Gerilee will get in touch with Mike and Jim from DCNR and clarify what is needed as far as the strategic plan.

Maria Misner stated that she was going through the vault at the Township and came upon a complete 2004 Shippensburg Area Recreation and Parks Commission Parks and Open Space Plan. It includes Southampton Cumberland, Hopewell and the

School District; however, she feels it will be very helpful as far as background and historical information.

MINUTES FROM JUNE 2ND MEETING

MOTION: Ed moved to approve the minutes from the June 2nd meeting as presented. Derek seconded the motion, which passed unanimously.

OLD BUSINESS

Article to Newspaper

Gerilee asked what she should say in the letter to the newspaper regarding the pool.

Tyler recommended that the newspaper just get in touch with him and he could give them all of the details and a walk-through of what has been done at the pool.

Six-Month Director Goals – Gerilee reviewed the Six Month Goals for the Director as submitted and approved by DCNR and the Performance Evaluation based upon the goals.

In September the Board will ask Tyler questions based upon the Six Month Goals for Director and evaluate his response.

NEW BUSINESS

School Board Letter

MOTION: Derek moved to send the letter prepared by the SCPRA Board to the school board. Ed seconded the motion, which passed unanimously.

Tyler will hand deliver to the school board during public comment indicating that this is what the Parks & Rec. Authority is all about.

Revitalization Committee Meeting Update

Maria gave an update on the meeting she attended with a Community Outreach and Recreation focus for Shippensburg. One of the main goals is to have a central calendar of events using the Chamber of Commerce Calendar. Through time, this is where everyone will go for what's going on in the community including Park & Rec.

Maria also informed this committee that SCPRA is neutral on the School Board's quest for a new stadium and will respond with what is in the best interest of the community. She is in favor of posting the letter to the school board on the website so the community will know who the Authority is and what it stands for. The committee was very favorable to SCPRA and willing to support it.

Fees for Recreation – Maria has done some checking into charging fees for recreation for industrial use with the Township. It is possible, but a solid parks and recreation plan should be in place. This would be the proposed SCPRA Comp Plan. The supervisor's would like the Authority to request that fees be added after the plan is complete.

Southampton Township Recreational Possibilities - Maria gave a presentation on some of the recreational-type of things she is working on with the Township.

Highlights

- Fairly large portion of the Township is in Michaux State Forest about (20%)
- The Appalachian Trails goes through the Township.
- Most people are not aware, nor do they know how to access it.
- Middle Ridge Road –Township looking into taking over the first half mile, improving access and better signage
- Improve Signage for Appalachian Trail
- Southampton Township's Parcel on White Church Road, 16+ acres designated for recreational use.
- Valley Quarries - 170+/- acres, touches Michaux State Forest. Township has sent a letter inquiring purchasing full or in-part.
- Potential for a trail from White Church property to Appalachian Trail
- Potential for improved area for Appalachian Trail access off of Ridge Road

Field Drag – Tyler explained that the field drag has died. There are several options. Replace with a similar stand-alone field drag which is expensive, or replace with a gator-type piece of equipment with a less expensive drag that is pulled behind. The gator would be multi-purpose and useful for day-to-day chores. Forresters Farm Equipment may donate towards a gator.

After discussion, Tyler will pursue discussion with Forresters to see about donations and get more information on prices. He will report at next meeting.

Board went into executive session for personnel at 9:00. No action was taken during executive session.

Chairman Davis adjourned the meeting at 9:17.

Respectfully Submitted

Maria Misner/Secretary
Shippensburg Community
Park and Recreation Authority